

Quality Management Policy Statement

Scantek is focused on the ongoing development of its people and implementing a culture that fosters a continuous improvement environment. This will be achieved by encouraging our people to take ownership of work practices, pride in their work and responsibility for the results.

We are committed to achieving this by:

- Complying with ISO 9001 and applicable statutory obligations, standards and codes of practices relevant to the services we provide.
- Working collaboratively with our clients to satisfy their expectations and agreed contractual requirements in a professional and cost-effective manner.
- Ensuring all work activities are carried out by skilled, competent and suitably trained people empowered to deliver quality services.
- Educating and training our people to continually improve skills, awareness and knowledge of quality issues and practices.
- Ensuring quality requirements are understood and met in the first instance eliminating the need for re-work.
- Encouraging employee participation in quality related decisions and promoting knowledge exchange about lessons learnt.
- Establishing, evaluating and acting upon quality objectives and performance targets to facilitate continuous improvement in systems, processes and performance.
- Analysing and responding to our performance against our targets to ensure we continually improve our practices and our performance.
- Determining the relevance of climate change as an external issue impacting the quality management system, including potential disruptions to the supply chain for critical resources or services.
- Evaluating and managing climate-related risks (e.g., extreme weather events) that could compromise the continuity and quality of our services and compliance with client contracts.

Signed: _____  _____

Ches Rafferty
Managing Director

Date: 27/06/2025

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Environmental Management Policy

Statement

Scantek is committed to minimising the impact of its activities on the environment. We will strive for continual improvement of its environmental performance through systematic management practice and actively work to reduce our carbon footprint in line with evolving climate change regulations.

We are committed to achieving this by:

- Complying with the requirements of ISO 14001 and other relevant Environmental legislations and obligations.
- Minimising waste by evaluating operations and ensuring they are as efficient as possible
- Actively promoting recycling both internally and amongst its customers and suppliers
- Protecting the environment by following and improving our processes and systems.
- Meeting or exceeding all the environmental legislation that relates to Scantek
- Managing our diverse activities to prevent or minimise pollution and impacts on air, water, land, flora, fauna and cultural and heritage values.
- Striving to improve resource consumption efficiency and minimise waste generation in our Services.
- Investigating and implementing mutually beneficial programs of environmental management with interested parties.
- Engaging with interested parties (including regulatory bodies, suppliers, and clients) to understand and address their evolving requirements related to climate change and environmental performance.
- Regularly assessing and reporting on our climate-related risks and opportunities, aligning with emerging disclosure requirements.

Signed: _____



Ches Rafferty
Managing Director

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Safety Management Policy Statement

Scantek recognises its moral and legal responsibilities under Work Health and Safety legislation to provide a safe and healthy work environment.

We are committed to achieving this by:

- Complying with the requirements of ISO 45001 and other safety legislations including a commitment to meet legal and other requirements;
- Providing safe and healthy working conditions for the prevention of workplace injury or illness
- Providing training, support and assistance to enable all employees to work safely and reduce workplace incidents.
- Proactively identifying, assessing, and controlling psychosocial hazards (e.g., high job demands, low job control, poor support, bullying, and violence) to prevent work-related psychological injury and ill-health, and promoting a supportive, respectful, and mentally healthy work culture.
- Consulting with staff and contractors where relevant to enhance the effectiveness of procedures and to eliminate hazards and reduce risks
- Providing adequate resources to aid employees in fulfilling their responsibilities
- Conducting investigations into all reported incidents
- Ensuring that appropriate return to work programs are in place
- Conducting regular reviews and evaluations of the health and safety systems and continually improve our system including communication with employees
- Assessing and mitigating occupational health and safety risks arising from climate-related events (e.g., extreme heat, severe weather) that could affect employees' well-being and safe working conditions.
- Promoting that while at work, all employees – irrespective of their position – will:
 - Take reasonable care to ensure good health and safety process are implemented
 - Identify and support measures to eliminate or minimise unsafe conditions
 - Assume personal responsibility for their own safety and for those of other work colleagues by always operating in a safe and appropriate manner.

Signed: _____



Ches Rafferty
Managing Director

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Information Security Policy Statement

Scantek recognises that information security is one of the prominent aspects of our success. Within our operations we aim to prevent and minimise the impact of security risks in order to enhance our reputation and support business growth in line with our strategic direction. To support this strategy, we have implemented an information security management system (ISMS) based on ISO 27001. The ISMS details the organisation's direction and commitment to the security of information.

We are committed to achieving this by:

- Protecting the confidentiality, integrity and availability of information to guarantee that regulatory, operational and contractual requirements are fulfilled;
- Implementing and conducting information security risk management to protect information and related assets from all threats, whether internal or external, deliberate or accidental;
- Guaranteeing compliance with the current information security guidelines, laws and regulations;
- Encouraging employees to stay up to date with the latest security trends, regulations and procedures and conduct effective training;
- Ensuring availability, security and reliability of all the services we provide for our clients even if security incidents occur;
- Maintaining and testing of business continuity plans;
- Review and re-evaluation of information security management system annually and/or based on any system changes;
- Protection of the system against unauthorised access;
- Reporting and investigation information security breaches;
- Setting, monitoring of and continuous improvement of Information security objectives.
- Incorporating sustainable IT practices (e.g., energy-efficient hardware and green data centres) into the ISMS to align information security operations with environmental responsibility

Signed: _____ 

Ches Rafferty
Managing Director

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